



Building professionalism in project management. ®

**Project Management Institute
Honolulu Chapter, Inc.**

MINUTES, Board of Directors

October 23, 2004 5:30pm to 6:30pm
567 S. King Street #601/602 (KS PM Office)

Attending:

- | | | | | |
|--|--|--|---|--|
| <input checked="" type="checkbox"/> Alan Yamashiro | <input checked="" type="checkbox"/> Kuu'ipo Laumatia | <input type="checkbox"/> Rick Kooker | <input type="checkbox"/> Curt Ruotola | <input type="checkbox"/> Carolyn Yoshihara |
| <input type="checkbox"/> Sally Campbell | <input checked="" type="checkbox"/> Craig Naito | <input checked="" type="checkbox"/> Roy Uemura | <input checked="" type="checkbox"/> Sheri Yoshida | <input type="checkbox"/> Richard Polendey |

Guest: Larry Rowland, Student Section Liaison

Minutes Submitted by Alan Yamashiro

Agenda	Topic		Action Date
Minutes	Minutes for September 27, 2004 BOD meeting approved.		
President	Status	<u>PMBOK Review Course</u> : Participation with Hawaii Pacific University Project Management Club was approved. Larry Rowland has organized HPU facilities Freer Center Room 112 from 9:00 – 11:00 am on Monday, Nov 1, on Fort Street Mall. Notice to be sent to Communications for distribution. Cost of \$184 was approved.	
Vice-President	Status	<u>Bylaws Update</u> : PMI Headquarters is reviewing our by-laws. Will request a status on review and a by-laws template to add a “Student Section” to our by-laws as discussed with Larry Rowland.	
Finance	Status	<ul style="list-style-type: none"> <u>PDD03 Credit Card collection update</u>: Total collected \$1,000 with another \$300 promised. <u>Net assets</u> @ \$16.7K 	
Membership	Status	<ul style="list-style-type: none"> Membership Director is attending the annual PMI Symposium in Anaheim representing PMI Honolulu at Region meetings. <u>Membership Report via email</u>: 7 new members and 6 non-renewals for the month. 	
Communications	Status	<ul style="list-style-type: none"> Communications Director is attending the annual PMI Symposium in Anaheim representing PMI Honolulu at Region meetings. 	
Programs	Status	<ul style="list-style-type: none"> <u>Program Schedule Update</u>: November 17, dinner meeting agenda was approved. <u>2005 Programs</u>: Three potential speakers for 2005 have been identified. 	
Special Projects	Status	<ul style="list-style-type: none"> <u>Member Survey</u>: Will let Communications know that member survey has been finalized. Incentives will not be used for 2005. 	
Publicity	Status	<ul style="list-style-type: none"> <u>No Report</u> 	
Professional Development	Status	<ul style="list-style-type: none"> <u>PDU's for Membership Meetings</u>: Professional Development Director will be asked to report at next Board meeting. (Subsequently, PDU's began to be posted by PMI Headquarters based on information submitted by Director.) 	



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Student Section	Status	PMI National has introduced a “Student Section” program. Larry Rowland presented the program with the goal of aligning Hawaii Pacific University with PMI through the Honolulu Chapter. PMI Honolulu needs to amend by-laws to include a Student Section. Larry Rowland will be the Student Section liaison to our chapter. Recommended dues for student members is \$5 to join the Honolulu Chapter plus the PMI National membership rate to join PMI.	
Next Meeting	Meeting adjourned at 6:30pm. Next meeting to be held on November 22, 2004.		