



Building professionalism in project management. ®

## Project Management Institute Honolulu Chapter, Inc.

**MINUTES, Strategic Planning Meeting**  
November 11, 2006 8:00am to 12:30pm  
CACI Conference Room

**Attending:**

- |   |  |  |  |   |
|---|--|--|--|---|
| <input checked="" type="checkbox"/> Sally Ewing   | <input checked="" type="checkbox"/> Lester Muraoka | <input checked="" type="checkbox"/> Roy Uemura   | <input checked="" type="checkbox"/> Richard Polendey       | <input checked="" type="checkbox"/> Larry Rowland   |
| <input checked="" type="checkbox"/> Rick Kooker   | <input type="checkbox"/> Beverly Langley           | <input type="checkbox"/> Melinda Francis         | <input checked="" type="checkbox"/> Valerie O'Keeffe-Short | <input checked="" type="checkbox"/> Alan Yamashiro  |
| <input checked="" type="checkbox"/> Stephanie Lum | <input type="checkbox"/> Darrel Erickson           | <input checked="" type="checkbox"/> John Higuchi | <input checked="" type="checkbox"/> KJ Wolfe               | <input checked="" type="checkbox"/> James Francoise |
| <input type="checkbox"/> Amin Leiman              | <input checked="" type="checkbox"/> Sharon Rundell |  |  |   |

Minutes Submitted by Richard Polendey

Agenda/Topic	Follow-Up / Action Date
<p><b><u>By-Laws Revisions:</u></b> Lester reviewed the suggested changes. Feedback was received as each section's changes were presented. However, due to time restrictions, the group was not able to complete the review.</p>	<ul style="list-style-type: none"> <li>The 2007 Board will continue and complete the By-Laws review.</li> </ul>
<p><b><u>Survey Results:</u></b> Rick presented a comparison the 2005 &amp; 2006 survey results. A discussion took place regarding certain themes that "stood out". Following were themes noted:</p> <ul style="list-style-type: none"> <li>Promoting the chapter</li> <li>Need for Networking</li> <li>Professional Development and knowledge in project management</li> <li>Drop in the number of activities participated in by members.</li> <li>Value Proposition Communication               <ul style="list-style-type: none"> <li>Project Management Organizational value to the company</li> <li>Value of Chapter to member</li> <li>Value of PMI and PMI certification to the community</li> </ul> </li> <li>Enhancing professional reputation</li> <li>Offer Tools and Techniques               <ul style="list-style-type: none"> <li>Resource Center for templates.</li> </ul> </li> </ul>	
<p><b><u>Mission/Vision:</u></b> A validation of the chapter's mission and vision was made. No changes made.</p>	
<p><b><u>2007 Board Theme:</u></b> A discussion took place regarding having a theme for the board to After brainstorming and wordsmith, it was agreed that the theme be:</p> <p style="text-align: center;">PMI Honolulu - "Expanding Your Project Management Value Network"</p>	
<p><b><u>Director Level - Mission/Vision/Action Plan:</u></b> A breakout session took place where the various directors brainstormed at creating a Mission/Vision Statement and an Action Plan for 2007 as well as an initial budget, if applicable.</p>	<ul style="list-style-type: none"> <li>Incoming 2007 Directors are to complete their action plans and initial budget for presentation at the first board meeting on January 8, 2007.</li> </ul>
<p><b>Meeting adjourned at 12:30 p.m.</b></p>	
<p><b>Next Meeting</b></p>	<p>Board Transition Luncheon Meeting: December 13, 2006.</p>