



Building professionalism in project management. ®

**Project Management Institute
Honolulu Chapter, Inc.**

MINUTES, Board of Directors
 May 12, 2008 5:30pm to 7:00pm
 2400 Pauahi Tower, 1003 Bishop Street

Attending:

<input checked="" type="checkbox"/> Richard Polendey	<input checked="" type="checkbox"/> John Higuchi	<input checked="" type="checkbox"/> Corey Matsuoka (by teleconference)	<input checked="" type="checkbox"/> Amin Leiman	<input type="checkbox"/> Miles Burkart
<input type="checkbox"/> Lester Muraoka	<input checked="" type="checkbox"/> Alan Yue	<input checked="" type="checkbox"/> Rick Kooker	<input checked="" type="checkbox"/> Sharon Rundell (by teleconference)	
<input type="checkbox"/> Larry Rowland	<input checked="" type="checkbox"/> Stacie Nelson (by teleconference)			

Minutes Submitted by John Higuchi

Agenda/Topic		Follow-Up / Action Date
2. Minutes	Approval of April meeting minutes.	<ul style="list-style-type: none"> Meetings approved as corrected.
3. Director's Report		
3.1 President 3.1.1 10 th Anniversary Dinner (June 25) 3.1.2 PMI Performance Management Framework Pilot 3.1.3 Call for 2009 BOD nominations 3.1.4 PMI (PMF) Performance Mgt Framework Pilot 3.1.5 Conversion to Branch Model with PMI-Maui 3.1.6 By-Law Update		3.1.1 – Richard asked all Directors to participate. 3.1.2 – Richard committed the BOD to use PMI (PMF) Performance Framework. PMI Honolulu meets all current core requirements. 3.1.5 – We are in the exploratory phase to plan the branch model. (Plans will be announcement in the next newsletter.) 3.1.3 – Call for nominations in the next newsletter, targeting late August. 3.1.6 - We should look at 2 year terms. By-laws will be updated to reflect new term. Terms will be staggered so that the entire board doesn't turn over. <ul style="list-style-type: none"> Richard will inform Publicity not to use specific links in newsletter, direct them to the pmi-honoluluchapter.org site for detail.
3.2 Vice President <ul style="list-style-type: none"> No Actions 		
3.3 Communications <ul style="list-style-type: none"> Web site redevelopment still targeting late third quarter 2008 for launch. 		
3.4 Finance Director's Report <ul style="list-style-type: none"> Report distributed to BOD Online Event Registration System research documentation distributed Motion made to accept Stacy's recommendation to use RegOnline for PMI Honolulu online event registration system in place of SPORG. Motion seconded Discussions held Motion approved 		
3.5 Membership <ul style="list-style-type: none"> Report distributed to BOD Value proposition of PMI Membership needs to be addressed by the 		<ul style="list-style-type: none"> Rick to draft a survey to poll members in August.



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BOD. <ul style="list-style-type: none"> PMI Organization recently sent out a survey and Alan asked if we could receive an aggregate report for Honolulu only. 	
3.6 Special Projects <ul style="list-style-type: none"> Work progressing nicely in booking speakers. Sponsorship effort continuing Working on alternate speakers for event. Preliminary budget drafted. 	<ul style="list-style-type: none"> Need local speakers for event. Task for Richard to announce at next monthly meeting. Call for local speakers in next newsletter. Draft report of progress for next meeting.
3.7 Programs <ul style="list-style-type: none"> No Actions 	
3.8 Publicity <ul style="list-style-type: none"> Working on newsletter (email sent to Alan Yue) 	
3.9 Professional Development <ul style="list-style-type: none"> Report distributed to BOD 	<ul style="list-style-type: none"> Work with John and Myles on communication plan for events. Appointment of a new volunteer – Tam Franco
3.9 College Relations <ul style="list-style-type: none"> No Actions 	
3.10 Past President <ul style="list-style-type: none"> No Actions 	
4. Unfinished Business	
5. New Business	
6. Announcements <ul style="list-style-type: none"> Move June 9th BOD meeting to June 16th. 	<ul style="list-style-type: none"> Approved by all present BOD
Next Meeting	Meeting adjourned @ 6:40 pm, next meeting scheduled for June 16, 2008 @ 5:30pm.