



Building professionalism in project management. ®

Project Management Institute Honolulu Chapter, Inc.

Board of Directors Minutes February 11, 2009

The regular monthly meeting of the Project Management Institute Honolulu Chapter was held on February 11, 2009 at 5:30pm in the office of Grant Thornton (1132 Bishop Street Suite 2500 Honolulu, HI 96813), the President being in the chair and the Communication Director as the secretary being present. The minutes of the previous two meetings were approved.

Attendees:

- Alan Yue, Chair
- John Russell, Recorder
- Shannon Hines
- Amin Leiman
- Libby Lew
- Stacie Nelson
- Corey Matsuoka
- Richard Polendey
- Larry Rowland
- Alison Simmons

Special Order of the Day:

None were noted.

Reports:

Reports were given by the President, Vice President and directors of Communications, Finance, Membership, Professional Development, Program, Special Projects, College Relations and Past President.

Unfinished Business:

None were noted.

New Business:

None were noted.

Announcements:

- The expense reimbursement policy and procedure was discussed.
- The results for the 2008 membership satisfaction survey for SAS reporting were reported.
- A 2009 spring PMI Honolulu management meeting was proposed.
- The contents for the SAS reporting were presented.
- The finalized FY2009 budget was presented and discussed.
- An outline of the multi-year business plan was presented.
- PMI's confidentiality policy was discussed. Confidentiality Agreements were signed by individual board members and submitted to the President.
- The Special Projects Director requested that a Program Committee Chair be identified and recruited to assist in the upcoming 2009 PDS event.

Adjourn:

The meeting was adjourned at 7:00pm
