

## Meeting Minutes

PMI Honolulu Chapter, Inc. Board of Directors Meeting – August 5, 2009

The offices of HONBLUE, 501 Sumner Street #381, Honolulu, Hawaii 96817

And recorded teleconference 1-800-371-8200 Passcode 76082

Recording file: "20090805 PMI BOD Meeting Recording.mp3"

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The meeting was called to order 5:15pm HST.

The Director of Communications not being present, Alan Yue took responsibility for meeting minutes.

Present were Alison Simmons, Libby Lew, Shannon Hines, Stacie Nelson (via Telephone), Amin Leiman (via Telephone), Corey Matsuoka, Dr. Larry Rowland, and Alan Yue.

Quorum was established at 5:15pm.

Special Orders of the Day were addressed.

The President made an appointment of Janie Archuleta to serve out the remainder of the 2009 Director of Publicity office. The appointment was confirmed by a unanimous vote of the board of directors.

A main motion to amend the budget was made by Shannon Hines, and seconded by Alison Simmons. The motion was discussed, amended, and passed. Shannon, Allison, Janie, Stacie, and Alan voted in favor of the amended main motion. Larry, Libby, Corey, Amin voted against the amended main motion. The approved motion is: "The board of directors authorizes a budget amendment to increase the 2009 budget for strategic planning by \$7800.

A main motion to adopt a Nomination and Election Committee charter/policy was made by Corey Matsuoka, and seconded by Larry Rowland. Stacie Nelson left the meeting, and rejoined the meeting during the vote. The motion was discussed and passed. The motion passed with unanimous support. The approved motion is: "The board of directors adopts the document titled '20090722 PMI HNL Policy Nominations and Elections' as a committee charter and policy to govern 2010 board elections only. This document is adopted to comply with the bylaws of the Project Management Institute Honolulu Chapter, Inc. This document shall expire on December 31, 2009."

The President appointed Richard Polendey, Amin Leiman, and Alan Yue as members of the Nomination and Election Committee. The President appointed Alan Yue as the Chair of Nomination and Election Committee. The President made these appointments in fulfillment of his obligations under the By-Laws.

Per the By-Laws, the board of directors considered confirmation of the President's appointments. Shannon Hines, Corey Matsuoka, Larry Rowland, Alison Simmons, Amin Leiman, Janie Archuleta and Alan Yue voted in favor of confirmation. No members of the board voted against confirmation. Libby abstained from the vote. The appointments made by the President were confirmed.

A draft copy of the July 8, 2009 meeting minutes were distributed.

Amin Leiman left the meeting.

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Larry Rowland moved to approve July 8, 2009 meeting minutes, Shannon Hines seconded the motion. The minutes of the meeting were approved as distributed. Janie Archuleta, Shannon Hines, Larry Rowland, Alison Simmons, Libby Lew, and Alan Yue voted to approve the minutes. There were no votes against approval of the meeting minutes. Corey Matsuoka abstained from the vote. A copy of the approved meeting minutes, signed by the President, would be forwarded to the Director of Communications who serves as "corporate secretary".

Directors' reports were delivered.

There was no unfinished business.

There was no new business.

The President stated that the next meeting of the board of directors will be on Wednesday, September 9, 2009. The location is to be announced.

The meeting adjourned at 7:01pm HST

These are the meeting minutes of the August 5, 2009 board of directors meeting, which were approved by the board of directors at the September 9, 2009 board of directors meeting.