



Honolulu Chapter Newsletter

Building professionalism in project management.™

JANUARY 2002

Project Management Institute

COMING EVENTS

FEBRUARY

17 General Membership Meeting
(See details in this edition)

MARCH

Date to be Announced - General Membership Meeting

Board of Directors

President

Carolyn Yoshihara, PMP
808 693-0870

Vice President

Alan Yamashiro, PMP
808 693-1921

Director of Membership

Rick Kooker, PMP
808 222-4703

Director of Finance

Robert J. Gries, P.E., CCM, PMP
808 983-5735

Director of Communications

Lawrence Rowland, PMP
808 737-3033

Director of Publicity

Lori Jansen, PMP
808 282-2086

Director of Education

Kuipo Soliai, PMP, MBA
808 543-7892

Director of Programs

Roy T. Uemura, PMP, P.E., MBA
808 543-7576

Director of Special Programs

Teresa Newton-Terres, PMP
808 842-7801

PMI HONOLULU CHAPTER
P.O. BOX 1161
HONOLULU, HI 96807-1161

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HONOLULU CHAPTER GOALS

The board of directors set the following goals upon which the chapter will focus in 2002:

- Enhancing Communication
- Retaining Existing Members
- Attracting New Members
- Enhancing Community Education Initiatives
- Increasing Chapter Visibility through Community Outreach

To these ends, the Honolulu Hawaii Chapter will continue to focus on providing members with training opportunities to prepare for the PMP certification test and to ensure on-going project management development. There will also be focus on educating the business community on the value qualified project managers can provide.

GENERAL MEMBERSHIP MEETING SCHEDULE

Typically, general membership meetings have been scheduled on the 3rd Wednesday of each month. However, schedule changes may be necessary to accommodate speaker requirements or room availability. Look to this newsletter and the PMI Honolulu Chapter website - www.geocities.com/pmihonolulu - for meeting announcements. In addition, PMI members can expect to receive meeting notification bulletins about 2 weeks prior to the meeting so plans can be made to attend.

NEXT MEETING: February 17, 2002
11:30 a.m. – 1:00 p.m.
Location: Plaza Club

Topic: PM Tracker: Software to Display Project Management Status

Speaker: Rick Kooker, PMP - Director of SW Eng & IT Project Management, CINCPACFLT US NAVY

Synopsis: *Building and using a web-based software tool to share multiple-project status with all stakeholders*

Watch for your notification bulletin with sign up information.



SPECIAL PROJECTS

2001 - Summary of Activity

Submitted by: Teresa Newton-Terres, Director of Special Projects

As a first-time Director on the PMI Honolulu Chapter Board, the Director of Special Projects set out to leap tall buildings in single bounds. With a Mission Impossible initiative to *increase membership >17% and decrease membership attrition to <35% by providing "more" to Members...* The Director didn't know where to begin! So, like all good project managers, she set out to pass the buck <<back space, backspace, backspace>> poll stakeholders.

The first tall building to leap over was a membership assessment to establish a Chapter baseline, and develop a Membership Assessment 2001 project. With a project plan in hand, a Chapter Membership questionnaire was created and distributed to all current members. This assessment included standard questions to survey membership satisfaction and a listing of topics to determine the membership's highest interests selected from a host of "PMI Best Practices Programs", compiled by Roy Uemura from both the PMI's National Symposium and his tenure as Chapter President.

Since previous membership surveys resulted in a measly <5% return, the Membership Assessment project included a plan to increase membership responses. Arm-twisting it wasn't, but bribery it was! The PMI Questionnaire 2001 received a record number of returns with a 36% response. Was it the promise of freshly baked cookies from a secret recipe, or the Membership's desire to be of service? Who cares, it worked!

This Membership input helped the Director of Special Projects, as well as the Chapter Board of Directors, to determine HOW to provide "more" to Members in 2001! Armed with the voice of our stakeholders, the Mission Impossible project plan was updated and refined.

Spearheading the coordination of the "Best Practices Programs" offered by the Chapter Directors of Programs, Education, and Special Projects to set up a 2001 calendar was the next tall building to leap over. With the assistance of several Hawaiian "Su'pa-men" (Roy Uemura, Kerstan Wong, Ku'uipo Soliai, and myself) it proved to be an easy undertaking to establish the calendar of programs including monthly chapter meeting focus, educational opportunities, and special programs:
<http://www.geocities.com/pmihonolulu/PMI01pgm.htm>

Under the Special Projects umbrella, two Chapter super stars, Larry Rowland and Glenn Hamamura flew over and around obstacles to organize, promote, and facilitate the Logical Framework Approach (LFA) Workshop as a service to Members and a fundraising activity for the Chapter treasury. Bank of Hawaii provided workshop space during this three half day activity, June 27-29, as twelve participants learned the dynamic process to select and initiate a project using LFA methods. Larry and Glenn... Hero's in their own time!

The final bounding effort included developing a project to satisfy the Membership's request for additional opportunities to increase project management skill, know-how, and networking. The membership questionnaire responses also spawned the PMI Roundtable project. The launch of the PMI Roundtable came in April 2001; and, after the Roundtable's test flight, a formal planning team was organized. With the assistance of Roy Uemura, Ku'uipo Soliai, Bobbie Ma, Robert Gries, Thomas Hogan, Hsiao "C" Min Pang, Carolyn Yoshihara, and myself the PMI Roundtable continued bi-monthly through Oct 2001. The PMI Roundtable participants enjoyed BIG returns for a little investment. For a brief synopsis of each PMI Roundtable check out these power-point slides on the web at:
http://www.project-tnt.com/PMI%20Roundtable%202001_files/frame.htm

In summary, PMI Honolulu Chapter's membership grew by 54% and attrition decreased to 32% in 2001. The Director of Special Projects reports ...Mission Accomplished!



FINANCE

2001 - Summary of Activity

Submitted by: Robert J. Gries, Director of Finance

This past year has been a banner one for the Chapter. At the beginning of the year, the Chapter had \$862.25 in its bank account. At the time of this report, the Board of Directors is pleased to report that the Chapter has \$4,413.96. This remarkable increase can be attributed to three major areas:

- 1) the Logical Framework Approach (LFA) training conducted by our very own Larry Rowland, PMP and Glenn Hamamura, PMP;
- 2) the Private Non-Profit Training spearheaded by Kerstan Wong, PMP and many of our Chapter members; and
- 3) the 54% increase in membership.

Thanks to all for your active participation and for spreading the word to your friends and colleagues. With your efforts, we will continue to make the Honolulu Chapter better!



EDUCATION AND TRAINING

2001 - Summary of Activity

Submitted by: Kerstan Wong, Director of Education 2001

Last year marked the inception of two distinct, but highly successful training initiatives—a PMP Certification Preparation Class and Non-Profit Project Management Training.

The PMP Certification Preparation Class helped prepare participants to take PMI's Project Management Professional Certification Examination. Rita Mulcahy's "PMP Exam Prep" book was used as a study guide for the class. Thus far, a majority of the class participants who have taken the class have successfully passed the examination!

The "Introduction to Project Management for Private Non-Profit Organizations" class was finally rolled-out in 2001. Five separate classes were held with participation from the following organizations:

- American Lung Association
- Catholic Charities Family Services
- Hawaii Youth Symphony
- Kapi'olani Health
- Keiki o Ka aina Pre-K
- Queens Medical Center
- Salvation Army - Hilo
- Hawaii Youth Services Network
- Kona Association for Retarded Citizens
- Hilo Association for Retarded Citizens
- The Institute for Human Services
- The Mediation Center of the Pacific
- Aloha Is PR from the Heart
- Marimed Foundation
- Hope Chapel Kapolei
- Harry and Jeanette Weinberg Foundation
- YWCA of Kauai
- Iona Dance Theatre
- Girl Scouts of America
- Project Graduation – Waianae High School
- Waianae Valley Homestead Association

Finally, a PMP Certification Workshop was held in 2001 to help guide PMP's in retaining their certification after passing the examination. PMI requires a PMP to earn sixty (60) Professional Development Units (PDU's) every three (3) years in order to retain their certification.

PMP Certification

Any PMI members who pass the PMP examination and become a certified Project Management Professional (PMP) please notify Kuuipo Soliai, Director of Education at ksoliai@hei.com or telephone at 808 543-7892 so we can keep track of our chapters PMP's and officially recognize their achievement.

The recent PMI certification prep classes proved to be incredibly successful, bringing the total number of PMP's in the chapter to 29 – that's 24% of the chapter's membership (and 100% of the Board of Directors)! Since PMI has postponed the update to the new exam format until March, the Honolulu chapter anticipates several more members to be certified as PMP's in the coming months. The board wishes hardy congratulations to those PMP's who have been recently certified.

Congratulations to the chapter's certified PMP's:

- Sally Campbell
- John Patrick Farris
- Bennett Fung
- Robert Gries
- Angie Groves
- Glenn Hamamura
- Don Hess
- Joy Hess
- Thomas Hogan
- Lori Jansen
- Stephen Kane
- Greg Kano
- Rick Kooker
- Lori Kost
- Craig Naito
- Teresa Newton-Terres
- Steve Pang
- Larry Rowland
- William Curtis Ruotola
- Michael Sands
- Amarjit Singh
- Kuuipo Soliai
- James Steele
- Roy Uemura
- Thomas Watkins
- Michael Williams
- Kerstan Wong
- Alan Yamashiro
- Carolyn Yoshihara

PMP's looking for PDU's? Contact Larry Rowland lrowland@hpu.edu or Kuuipo Soliai ksoliai@hei.com, Instructors of Project Management at Hawaii Pacific University, about being a guest speaker in the classroom. Being a speaker on a project management topic at such a meeting earns a PMP five PDU's per activity.



LOGICAL FRAMEWORK APPROACH WORKSHOPS

Submitted by: Larry Rowland, Director of Publicity 2001 (Director of Communication 2002)

Logical Framework Approach (LFA) workshop was held June 27-29. There were 12 participants from the Honolulu Chapter. The workshop was facilitated by Larry Rowland and Glenn Hamamura. The workshop was held in a Bank of Hawaii training room donated for the workshop. The proceeds of the workshop were donated to the PMI Honolulu Chapter as a fundraiser. The LFA is a project design methodology culminating in a planning matrix useful for initiating or chartering a project. Look for another LFA workshop in May or June of 2002.



PMI WORLD & LOCAL NEWS

GLOBAL HAPPENINGS...

- Project Management Institute Headquarters has published a Sixty (60) Days Notice for implementation of the new PMP® exam. The new exam will be ready for release March 4, 2002. According to headquarters, "the new exam will utilize *PMBOK® Guide – 2000 Edition* as one of the resources, will include Professional Responsibility questions, will offer eight (8) supporting translations along with the official English exam, will take place at PTC locations around the world (high security testing sites operated by Prometric), and will operate on the same platform thus allowing consistent registration and scheduling processes globally". After this new exam is introduced on March 4th, 2002, the current exam, which is based on the *PMBOK® Guide – 1996 Edition* will no longer be offered. Certification candidates are urged to e-mail newmpexam@pmi.org with any questions or comments. Ongoing updates to this information can be found on the Certification web page www.pmi.org/certification/.

LOCAL HAPPENINGS...

- Your feedback is instrumental in conducting chapter events which meet your needs. You will soon be asked to fill out a survey designed to help your board of directors plan 2002 Chapter events that will keep participants engaged and interested while promoting professional development. When you receive the survey, please complete and return it promptly – it will help you shape your future.



WATCH US GROW....

At the end of 1999, there were only 18,184 PMP's worldwide. As of September, 2001, there were 35,465 PMP's worldwide. That is an increase of 95% in only 21 months!

- **Current Honolulu Chapter Membership (as of December 2001) = 122**
- **Current # of PMP's which are members of the Honolulu Chapter = 29**



THE PMI HONOLULU CHAPTER OFFERS A WARM WELCOME TO ITS NEWEST MEMBERS AND LOOKS FORWARD TO MAKING 2002 AN EVEN MORE SUCCESSFUL AND PRODUCTIVE YEAR!

PMI CHAPTER MEMBERS CAN UPDATE THEIR ADDRESS BY SENDING CHANGES TO:
www.pmi.org/pmihq/who.htm

If you would like to submit an article for this newsletter please send to Lori Jansen at lorij@kapiolani.org.

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