



# STATUS REPORT

## The Newsletter of PMI - Honolulu Chapter

May 2002

### COMING EVENTS –

#### May

**Thursday – May 16** - General Membership Luncheon Meeting – *Career Development Framework for Project Managers*

#### June

**5** – Breakfast Roundtable on the topic of “PM Best Practices” at the Yum Yum Tree  
**9** – PMP Exam Prep Course Begins  
**10, 11 & 12** – UHMOC PM Program  
**12, 13 & 14** – BOH LFA Program  
**18** - General Membership Luncheon Meeting on the topic of “Project Office” – Carol Alevizos of Hawaii Pacific Health, Speaker

#### Upcoming General Membership Meetings

July 16 – Luncheon at Plaza Club  
Aug. 20 – Luncheon at Plaza Club  
Oct. 15 – Luncheon at Plaza Club  
Nov. 20 – Dinner at Oahu Country Club

☛ See the Complete Events Calendar at [www.pmi-honoluluchapter.org](http://www.pmi-honoluluchapter.org)

### Board of Directors

President - Carolyn Yoshihara, MBA, PMP  
808 693-0870  
Vice President - Alan Yamashiro, MBA, PMP  
808 693-1921  
Director of Membership - Rick Kooker, MBA, PMP  
808 222-4703  
Director of Finance - Robert J. Gries, P.E., MSCE, CCM, PMP; 808 983-5735  
Director of Communications - Lawrence Rowland, MS, MSSM, PMP; 808 737-3033  
Director of Publicity - Lori Jansen, MS-ISM, PMP  
808 282-2086  
Director of Education - Kuuipo Soliai, PMP, MBA; 808 543-7892  
Director of Programs - Roy T. Uemura, PMP, P.E., MBA; 808 543-7576  
Director of Special Programs - Teresa Newton-Terres, PMP; 808 842-7081

PMI HONOLULU CHAPTER  
P.O. BOX 1161  
HONOLULU, HI 96807-1161

### INSIDE THIS ISSUE

- General Membership Meeting Schedule
- An Air of Professionalism and the Scent of Flowers
- Procurement and the Role of the Project Manager
- PMP Certification
- More About UHMOC's PM Program
- HPU Meader Library – PMI Borrowing Policies
- PMI World & Local News

### GENERAL MEMBERSHIP MEETING SCHEDULE

The Board of Directors has announced its General Membership meeting schedule for the upcoming months. Please see the sidebar on this page for specific dates. Look to this newsletter and the PMI Honolulu Chapter website

[www.pmi-honoluluchapter.org](http://www.pmi-honoluluchapter.org)

for detailed meeting announcements. In addition, PMI members can expect to receive meeting notification bulletins with details about each meeting approximately 2 weeks prior to each meeting so that plans can be made to attend.

**NEXT MEETING:** **Thursday** - May 16, 2002

11:30AM to 1:00PM

Location: The Plaza Club

\$23 PMI Members; \$25 Non-members

Checks should be made payable to PMI Honolulu Chapter.

*"Career Development Framework for Project Managers"*

#### SPEAKER:

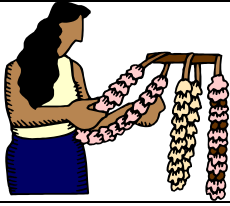
**Paul Luersen**

**Vice President, Honolulu Area Office Manager  
Senior Project Manager at CH2M HILL**

**Synopsis:** A glimpse of CH2M HILL's new process to train its project managers in their chosen career path of managing projects. It's an employee-driven approach to learning while on-the-job that is supported by active coaching and online learning resources.

This meeting is classified as a Category 3 and is worth 1 PDU, Program No. [C166-16050201](http://www.pmi-honoluluchapter.org).

E-mail [ruemura@hei.com](mailto:ruemura@hei.com) by May 10<sup>th</sup> to RSVP.



## An Air of Professionalism and the Scent of Flowers

Roy Uemura, Director of Programs, considers himself fortunate to have the assistance of a committee this year. Roy and his Committee have introduced several new touches to the monthly chapter meetings, with noticeable results.

Starting in April, Chapter meetings are being announced with Program Numbers to assist PMP's in filing their PDU information.

Attendees at the monthly general membership chapter meetings now receive a printed name badge upon check-in to the meeting, saving them the trouble of handwriting a name tag. These badges are collected at the end of each meeting, so that they can be reused. Collecting the badges offers the added benefit of eliminating the embarrassment of walking down Fort Street with your handwritten name tag still attached, announcing your identity to even the pigeons. 😊

One of the committee members serves as Program Chairperson for each meeting. This Chairperson collaborates with the speaker of the month to ensure that the presentation goes smoothly. The chairperson sets up equipment and ensures there is a backup plan to address potential Murphy's Law impacts. The Chairperson also has the honor of introducing the speaker.

Finally, the committee has been presenting the speaker with a beautiful fresh-flower lei as a token of appreciation. The lei is such a wonderful touch and it is one of the many things that makes the Hawaii Chapter and Hawaii's Program Committee special.



## Procurement and the Role of the Project Manager

Attendees at the April general membership meeting participated in a presentation on the importance of the role of the Project Manager (as the expert on project risk) through all phases of Procurement. Highlights of the presentation included:

- Effective written and oral communication is critical through all Procurement Phases
  - Communication of risk and return during the Procurement Planning Phase
  - Production of detailed bid documents during the Solicitation Planning Phase
    - Better bid documents result in more effective proposals, more accurate pricing, easier comparison between proposals and ultimately less changes to the project
  - Responding to all bidders for any bidder questions during the Solicitation Phase
  - Evaluating proposals and negotiating the contract during the Source Selection Phase
    - Detailed scope of work in the project is critical
    - If it isn't in the contract, it isn't in the deal
    - PM should develop a relationship with the vendor during this phase
  - Managing scope and managing the contract during the Contract Administration Phase
  - Conducting a Lessons Learned and Ensuring Deliverables are met during the Contract-Closeout Phase
- Relationships with the contractor are important
  - Contractors should be considered part of the team and treated as such, as their effective involvement is critical to the success of the project.

A lively question and answer period followed the presentation whereby participants in the meeting shared their real-life contracting experiences to supplement those "from-the-trenches" scenarios presented by the speaker.



## PMP Certification

### PMPs Looking for PDUs?

Contact Larry Rowland [lrowland@hpu.edu](mailto:lrowland@hpu.edu) or Kuuipo Soliai [ssoliai@campus.hpu.edu](mailto:ssoliai@campus.hpu.edu). Instructors of Project Management at Hawaii Pacific University, about being a guest speaker in the classroom. Being a speaker on a project management topic at such a meeting earns a PMP five PDUs per activity.

### PMP Certification

Any PMI members who pass the PMP examination and become a certified Project Management Professional (PMP) please notify Kuuipo Soliai, Director of Education at [ksoliai@hotmail.com](mailto:ksoliai@hotmail.com) or telephone at 808 543-7892 so we can keep track of our chapter's PMPs and officially recognize their achievement.



### ...More About the Project Management Program

The Project Management Program was initiated by PMI Honolulu Chapter to provide project management training for its members. The program started in the fall of 2000 by having the University of Hawaii at Manoa Outreach College provide the training and has continued since then.

**Dates:** June 10, 11, & 12, 2002

**Time:** 8:00 a.m. to 5:00 p.m.

**Place:** HECO Honolulu Club Training Rooms  
932 Ward Avenue (1st floor)  
Honolulu, Hawaii

For Registration Contact: University of Hawaii at Manoa Outreach College

Phone: 956-2040

Website: [www.outreach.hawaii.edu](http://www.outreach.hawaii.edu) (search: "project management")



### HAWAII PACIFIC UNIVERSITY MEADER LIBRARY

#### Borrowing Policies for Project Management Institute (PMI) Members

PMI members are eligible for loan privileges at the Hawaii Pacific University Libraries pursuant to all University Libraries policies and procedures as well as the following:

1. Appropriate Identification is required
  - A current PMI membership card and valid photo ID card are required to borrow books.
2. Loan Limits
  - Up to 10 books and 10 pamphlets may be borrowed per day.
3. Loan Periods
  - Books: 28 days
  - Pamphlets: 14 days
4. Renewal Period
  - Books and pamphlets: 14 days
5. Fine and Fees

Overdue fines of \$0.50 per day, per item are assessed. Maximum fine per item is \$10.00. Items over 3 weeks overdue are considered lost and replacement charges are assessed.



## PMI WORLD & LOCAL NEWS

### GLOBAL HAPPENINGS...

- *The Audioconference "Planning A Professional Development Event"* will be offered on Wednesday, 5 June at 12:00 p.m. U.S. Eastern Time and Thursday, 6 June at 7:00 a.m. U.S. Eastern Time. Improve and expand your component's professional development offerings and learn how to successfully launch your own professional development event. Speakers will be Kent Hamblen, Professional Development Vice Chair of the Information Systems SIG, Mary Brugger, President-elect of the Minnesota Chapter, and Brantlee Jacobs, PMI Worldwide Components Affairs Administrator. The registration deadline for this session is 22 May 2002. Please e-mail [maria.arzoumanian@pmi.org](mailto:maria.arzoumanian@pmi.org) to register or for more information.
- *Celebrate the best in project management and PMI!* All nomination packages for the PMI Fellow Award, the PMI Linn Stuckenbruck Person of the Year Award, the PMI Distinguished Contribution Award and the PMI David I. Cleland Project Management Literature Award must be received by postal mail at the PMI Headquarters by Monday, 29 April 2002.

Please visit the PMI Web site at [www.pmi.org](http://www.pmi.org) for further information. ([regina.madonna@pmi.org](mailto:regina.madonna@pmi.org))



### LOCAL HAPPENINGS...

- **The Honolulu Chapter welcomes its new members:**

#### Individual Members

Theresa Hirata  
Kimberly Kruchten  
Randall Hideo Kurashige  
Hunter Kea Praywell  
Carolyn Lee Winders

#### Individual Members

Len Ambrosio  
Joanna Bennett  
Leigh Fukumoto  
Shelley Hambalek  
Milicent Murakami  
Darin Yamada

#### Student Members

Terrie Eblacas  
Alison Tyrell  
Omar Rashid  
Verronda Churchwell



### WATCH US GROW....

- **Current Honolulu Chapter Membership = 141**
- **Current # of PMPs which are members of the Honolulu Chapter = 37 (28%)**
- The Chapter currently has approximately \$5452 in its coffers.



**PMI CHAPTER MEMBERS CAN UPDATE THEIR ADDRESS BY SENDING CHANGES TO:**

[www.pmi.org/pmihq/who.htm](http://www.pmi.org/pmihq/who.htm)

If you have ideas about a topic you would like to see covered in this newsletter, or if you would like to submit an article for this newsletter please send it to Lori Jansen at [lorij@kapiolani.org](mailto:lorij@kapiolani.org).

© 2001 Project Management Institute. All rights reserved. [Terms of Use](#)  
"PMI" and the PMI logo are service and trademarks registered in the United States and other nations; "PMP" and the PMP logo are certification marks registered in the United States and other nations; "PMBOK", "PM Network", and "PMI Today" are trademarks registered in the United States and other nations; and "Project Management Journal" and "Building professionalism in project management." are trademarks of the Project Management Institute, Inc.