



Building professionalism in project management.™

STATUS REPORT

The Newsletter of
Project Management Institute
Honolulu Chapter, Inc.

Volume 6 No. 1

www.pmi-honoluluchapter.org

COMING EVENT

January Membership Meeting Hawaii's Energy Future

Peter Rosegg
Hawaiian Electric Company

When:
Wednesday, January 18, 2006
11:30 AM – 1:00 PM

Where:
The Plaza Club
Reservation Deadline: January 13
PMP's will earn 1 PDU /Category 3:
Session #C166-P61180

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Coming Soon

February Membership Meeting
Steve Gilmour – Vignette (collaboration tool)
March Membership Meeting
Coralie Chun Matayoshi – CEO American Red Cross
Hawaii

2006 Board of Directors

President - Sally Campbell Ewing, PMP, MSIS
President@pmi-honoluluchapter.org

Vice President – Lester Muraoka, PMP, MBA
VicePresident@pmi-honoluluchapter.org

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Director of Special Projects – Stephanie Lum, PMP
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Director of College Relations – Larry Rowlad, PMP
CollegeRelations@pmi-honoluluchapter.org

Past President - Alan Yamashiro, PMP, MBA
PastPresident@pmi-honoluluchapter.org

PMI Honolulu Chapter, Inc.
P.O. Box 1161
Honolulu, HI 96807

Did You Notice...

New PMP's in November 2005
14,307

New PMP's Through November 30, 2005
96,884

Total PMP's as of November 30, 2005
181,281

PMI Members as of November 30, 2005
207,596

Looking to "have a say" in the PMI Honolulu Chapter? Volunteer for a Committee

- Program Committee
- Professional Development Committee
- PDD – Professional Development Day Committee

PMI Honolulu Chapter – Local News

Hau'oli Makahiki Hou!

By Sally Ewing, President PMI Honolulu Chapter

As we welcome the New Year, I'd like to take a moment to reflect on last year's successes and thank the myriad volunteers who participated in standing committees for our Chapter.

Finance: Our reserves grew to approximately 76% of our target (\$33,000)

Membership: We now have over 260 Chapter members, of which 136 are PMPs

Communications: Our Website improves regularly, and members received 6 job opening announcements

Publicity: Status Report newsletters expanded to include more contributed articles on project management skills.

Programs: Monthly meetings and two Breakfast Roundtables provided excellent speakers and facilitators, and attendance grew to an average of 53 per meeting. The annual dinner meeting was a sell-out!

Special Projects: PDD obtained sponsors for the first time and exposed PMI to over 60 non-members in attendance.

Professional Development: PMP Exam Prep Training helped 8 members pass their certification exam. The Non-Profit Project Management Training sessions helped 32 professionals learn the basics of project management.

These successes and many not mentioned (see our Website) provided excellent value to our members, either directly through participation/attendance, or by promoting the project management profession in the community. Please take the next opportunity to thank those who served our Chapter in 2005:

Alan Yamashiro	Richard Polendey
Brenda DeRyke	Rick Kooker
Carolyn Yoshihara	Roy Uemura
Craig Naito	Sally Ewing
Cynthia "Cookie" Nakai	Sharon Rundell
Jim Steele	Sheri Iha
John Galliano	Shun Ma
Lester Muraoka	Stephanie Lum
Marion Fouad	Valerie O'Keeffe-Short
Ray Soucheck	William Sweezey

We also extend our thanks to many others who volunteered for other important activities, for example teach PMP Prep training sessions, serving on the Government Relations Task Force, or delivering non-profit project management training.

So with the New Year upon us, consider the core of 20-30 volunteers who "make it all happen." That's only about 10% of our members, and several serve on multiple committees, year after year. Such a small, repeat group can give the impression that PMI Honolulu Chapter leadership is a "closed" opportunity. Quite the contrary, and here's what we're planning to do about it:

- **Develop a Strategic Plan** for 2006. The Chapter is poised to step up to the next level of organizational maturity. The Board will meet later in January to develop our first Strategic Plan including a Mission/Vision Statement, Goals and Objectives. This framework will guide all our activities from building the 2006 Budget to offering avenues for professional sharing and growth.
- **Develop Committee Responsibility Assignment Matrices (RAM)** for volunteer participation. We recognize it's hard to commit to a volunteer activity without understanding what would be expected and how much time you may need to budget. As you consider volunteering, ask the committee lead or responsible Director for a RAM.
- **Call for Board nominations** from the membership around August. We also plan to publish the qualifications of the slate of nominees. This should equip our members with greater involvement and encourage voter participation beyond the 24% we have experienced in the last two elections.

But the true measure of our success will be in your participation throughout 2006. *PMPs* can earn Professional Development Units toward recertification. *Every* volunteer will benefit by developing new friendships, building a professional network, and having a wonderful time! Join a Committee today!

Broaden Your Project Management Knowledge

Project Professionals LLC PMI R.E.P Training

Project Professionals LLC is offering Project Management Training throughout the year. Contact Roy Uemura via email at royuemura@hawaii.rr.com or by phone at 228.2011.

Dates	Course	Location
Feb 2, 3 & 4, 2006	Project Management Fundamentals	UHMOC (University of Hawaii Outreach College) UHM Krauss 012 (Yukiyoshi Room)
Mar 30 & 31, 2006	PMP Exam Prep Course	The Plaza Club (Pioneer Plaza)
May 17, 18 & 19, 2006	Project Management Fundamentals	The Plaza Club (Pioneer Plaza)
June 29 & 30, 2006	PMP Exam Prep Course	The Plaza Club (Pioneer Plaza)
August 23, 24 & 25, 2006	Project Management Fundamentals	The Plaza Club (Pioneer Plaza)
Sept 21 & 22, 2006	PMP Exam Prep Course	The Plaza Club (Pioneer Plaza)

New Horizons Offers PMI R.E.P. Training

New Horizons of Hawaii is now offering Project Management Training through PMI R.E.P. Looking Glass Development LLC. Contact New Horizons at 947-4474 to inquire about the details of the upcoming schedule of classes

2/13/2006	8:30 AM	4:30 PM	Introduction to Project Management
2/16/2006	8:30 AM	4:30 PM	IT Scope and Requirements Management
2/20/2006	8:30 AM	4:30 PM	Project Schedule and Cost Control
2/23/2006	8:00 AM	4:30 PM	Project Risk Management
2/24/2006	8:30 AM	4:30 PM	Project Quality Management
2/27/2006	8:30 AM	4:30 PM	PMP Exam Preparation

Check www.pmi.org for many options for your Project Management training through PMI R.E.P. organizations throughout the world! Here are just a few...

www.rmoproject.com www.cheetahlearning.org www.performanceweb.org www.pmptools.com is offering an updated PMP exam simulation

Be "In The Know" with PMI-Honolulu Chapter

To **SUBSCRIBE** to the chapter's e-mail notification list, send an email to eSUBSCRIBE@pmi-honoluluchapter.org

To **CHANGE** your e-mail address for the e-mail notification list, send an email to eCHANGE@pmi-honoluluchapter.org

Please include and identify both your old and new e-mail addresses.

To be **REMOVED** from the e-mail notification list, send an email to eREMOVE@pmi-honoluluchapter.org

If you have ideas about a topic, you would like to see covered in this newsletter, or if you would like to submit an article for this newsletter please send it to the Director of Publicity via e-mail at Publicity@pmi-honoluluchapter.org .

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Building the Buzz on Project Management

By Michelle LaBrosse CEO, PMP of Cheetah Learning www.cheetahpm.com

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You know how important it is. But does the rest of your organization?

We all know the importance of buzz. It's word of mouth. Viral marketing. It's when an idea takes on a life of its own. It's probably what Project management needs in most organizations. It's a term that's thrown around a lot in business, but what is it really? And how can you explain it to others? Here are a few ways to talk about Project Management that can help you to get the buzz going in your organization.

What is a project?

All organizations are made up of processes and projects. Processes are how you get work done on the day to day repetitive basis – those activities that you do to keep the organization operational. Projects are short term efforts you do to meet the organizations strategic objectives. Projects are how organizations implement changes. Here are several examples of why organizations pursue projects:

1. Improve your day to day operational processes (like upgrading your accounting system).
2. Get a new product or service to market.
3. Meet a government compliance requirement.

What is Project Management?

- A systematic approach to managing projects
- A way to generate consistent results when you undertake new initiatives.
- A powerful business tool that can transform your business.

You can use Project Management (PM) throughout your organization to boost personal and collaborative productivity and ultimately show triple digit return on investment. The key to successful PM is to build a standardized system for doing project management that embeds best practices into how you manage your projects.

Defining a Project

A project is any activity in an organization that has a distinct deliverable and a clear beginning and ending. When you follow a process to do your projects, you achieve greater performance. Project Management methods are easy to learn and can be applied with simple processes, web-based templates and office automation tools.

All Projects Have Five Distinct Phases:

Initiation – At any point in time, organizations have more projects than they have resources to do them. During initiation, organizations have to prioritize the projects they will pursue, who will sponsor the projects, and who will staff the projects.

Planning - Once an organization decides to pursue a project, the project manager and the project team develop the plans to create the final deliverables.

Execution – This is where the project team does the work to create the final deliverables of the project. It is the largest part of most projects and it goes far better if adequate time was taken to properly plan the work of the project.

Control – This phase is done in coordinate with execution to ensure the project is progressing as planned, to account for any changes and to make mid-course corrections to keep the project on schedule and in budget.

Closeout – During this phase, the final deliverable is accepted by the customer of the project and the project team documents what they learned that can be of value on their next project.

Use Project Management to Grow the Value in Your Organization

The problem in most companies is that there is no set process to do projects effectively and efficiently. From lost time to inconsistency, no process for managing projects means poor performance. PM has the power to transform your business by building a process, tracking performance and helping you to build true best practices that work for you.

Five Ways that PM Transforms Organizations

1. **Develops Exponential Effectiveness:** In most organizations, people work on cross-functional teams to complete projects. When people from different departments know and understand a common PM process to get their work done, they can start to work together without having to design how they are going to do it.

2. **Empowers Individuals and Team Leaders:** When there is a common, simple approach for PM and the correct tools are available throughout the enterprise, people are empowered to reach their goals, together and individually.

3. **Creates Institutional Memory:** Industry standard PM practices require a critical project closeout phase that collects lessons learned and gives your organization powerful historical knowledge from across the enterprise.

4. **Realizes Return on Innovation:** An easy-to-use PM methodology gives organizations a framework that makes it achievable for people to move from vision to action with a comprehensive project plan that supports their objectives.

5. **Turns Information into Insight:** You capture best practices and know what is and isn't working in your

organization, giving you a competitive advantage by turning information into insight.

ROI: PM's Impact on the Bottom Line

PM impacts the bottom line. In their CHAOS Report, the Standish Group conservatively estimates that 20% of money spent on projects is wasted because companies don't have a consistent approach to PM. Research by the CBP shows that PM improvement initiatives improve project performance by up to 50% for the first project and can continue for each new project if the enterprise offers ongoing support with PM tools.

1. Know the business drivers and Return on Investment (ROI) for adopting an enterprise-wide approach to PM.
2. Use a simple and proven approach such as Cheetah PM to align the efforts of project teams.
3. Have people at every level of the organization learn the skills needed to effectively use PM to improve their value to the organization. Cheetah Learning's Project Management Building Blocks to Profits provides training for people at every level of the organization.
4. Get big wins early on by leading with parts of the organization that have the least skills in Project Management and the most to gain by using a simple PM approach.

5. Empower people with tools for successful PM:
 - Select a portfolio of projects that meet the organizations strategic objectives (do the right things)
 - Standardize on a simple straightforward approach for doing projects that all project participants can use. We recommend the Cheetah Project Management methodology. (do things right)
 - Use a simple and effective tool such as MS Project for project scheduling and tracking.
 - Measure the effectiveness of your Project Managers throughout the project by using a tool such as PM Scorecards.

Increase your organization's productivity with the power of Project Management. Your bottom line will thank you. Get the buzz going on Project Management and watch your career soar

Cheetah Learning is the global leader in Project Management professional development and accelerated learning. Visit us online at www.cheetahlearning.com.

**American Strategic Management Institute
PMO Summit 2006
March 8-10 – Washington DC**

A few of the speakers

- Sam Retna, the Chief Portfolio Office for AAA's Northern California, Nevada, and Utah region
- Harvey Levine, Former PMI President and author of "Project Portfolio Management, a Practical Guide to Selecting Projects, Managing Portfolios and Maximizing Benefits"
- Michael Hughes, VP of The Revere Group

*Attendees completing the course will be able to earn 19.5 CPEs or 13 PDUs.

PMI Honolulu Chapter members will receive a 15% discount by mentioning the chapter name.

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Exposure draft of PMI's update to the Practice Standard for Work Breakdown Structures is online for review.

The exposure draft for the [Practice Standard for Work Breakdown Structures](#) is now posted on PMI's Web site and will run for 45 days (from date of posting). Thorough review of the [exposure draft](#) document and submission of any recommended additions, deletions or corrections is both needed and appreciated, especially by those who know it best: PMI volunteer leaders and members.

As one of PMI's key publications, the [Practice Standard for Work Breakdown Structures](#), is being updated to reflect the latest in current practice and to ensure it aligns with other updated and new publications including *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*—Third Edition. Among the many updates and additions to the Practice Standard are a new chapter on work breakdown structure quality, which includes sets of core and use-related characteristics, and an example of a project management component of a work breakdown structure.

PMI plans to publish the updated Practice Standard in 2006. For more information, please contact [Nan Wolfslayer](#), PMI standards project specialist. (nan.wolfslayer@pmi.org phone: +1-610-356-4600, ext. 1111.)

Motivational Speaker of the Year to give address at PMI Global Congress 2006—EMEA.

On 8 May 2006, PMI will welcome [Steve McDermott as keynote speaker](#) at the opening general session of [PMI Global Congress 2006—EMEA](#). Mr. McDermott was voted Motivational Speaker of the Year in 2003 by more than 200 companies. His presentation, RISK IT! On Motivation and Achievement, is set to provide his audience with a flow of brilliant ideas aimed to improve their business performance.

Broadcaster, writer and businessman, Steve McDermott is the author of the best seller *How to Be a Complete and Utter Failure in Life, Business and Everything*. His style, which smartly combines business issues with an exquisite and unequivocally English sense of humor, has made him the most sought-after motivational speaker across Europe.

From his personal experience and after 10 years of research, Mr. McDermott has come up with the very best methods for improving the way you think in order to improve your chances of success in life and business. [PMI Global Congress 2006—EMEA](#) will occur 8-10 May in Madrid, Spain. [Register early](#) for cost-savings.

University of Maryland graduate programs receive accreditation.

The PMI Global Accreditation Center for Project Management (GAC) Board has awarded full accreditation to the graduate level project management degree programs offered by the University of Maryland, College Park, Maryland, USA. The programs that have earned this distinction are the Master of Science in Civil Engineering with a project management major, the Master of Engineering in Project Management, and the Doctor of Philosophy in Civil Engineering with a project management major. There are now 18 degree programs at six academic institutions that hold GAC accreditation. In addition, 12 other candidate institutions are currently seeking GAC accreditation status for their project management degree programs.

**Enjoy the professional advantages of being a
[Project Management Professional \(PMP®\)](#)**

