PMI – Honolulu, Hawaii Chapter

# PROJECT OF THE YEAR

**NOMINATION FORM**

Submit Nominations to [professionaldevelopment@pmihnl.org](mailto:professionaldevelopment@pmihnl.org)

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| Submitter and contact Info | | | | | | | | |
| Organization Name  (If Applicable) |  | | | | Date |  | | |
| First Name |  | | | Last Name | |  | | |
| Address |  | | | e-Mail | |  | Phone |  |
| Project Owner/Sponsor or Client | | | | | | | | |
| First Name |  | | | Last Name | |  | | |
| Address |  | | | e-Mail | |  | Phone |  |
| Project Manager | | | | | | | | |
| First Name | | |  | | Last Name |  | | |
| NOMINATED Project Overview | | | | | | | | |
| Project Name | |  | | Start Date | |  | End Date |  |
| Location | |  | | Please attach schedule or key milestones for above | | | | |
| Short Summary (Main Objective) | |  | | | | | | |
| Key Deliverables | |  | | | | | | |
| Budget (US $) | |  | | | | | | |

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| ABSTRACT |
| In 400 words or less, describe the project, including specific project objectives, outcomes, and what is unique about it. |

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| Project Benefits and Meeting Client Needs |
| Describe how outcomes of the project benefitted the client or organization. Information might include owner/client issues and how associated needs were met, unique approaches undertaken by the project to meet client needs, and how the organization was enhanced or how its capabilities were increased. |

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| Use of PMI Project Management Framework |
| Describe how the project used the PMI based framework of Initiating, Planning, Executing, Managing & Controlling, and Closing to foster effective project management practices. |

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| Final Comments |
| (Optional) Provide any additional comments that would be helpful for understanding unique problems or major obstacles overcome by the project. These might include significant funding or time constraints, unexpected events, major risks identified and mitigated, significant logistical issues addressed or other project characterizations helpful for understanding overall challenges or impacts. Where applicable, relate these comments to the PMI Knowledge areas set out below.  Integration Management Human Resources Management  Scope Management Communications Management  Time Management Risk Management  Cost Management Procurement Management  Quality Management Stakeholder Management |

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| Supporting Documents |
| (Optional) Please include any supporting documents that would be helpful in understanding the project or in assessing its use of PMI oriented management techniques. Such documents may include project charters, schedules, lessons learned, risk registers, issue management plans, etc. Please limit the total number of additional support pages to 15 or less.  List in the space below any additional documents provided. |

* Project Schedule or Key Milestones