



Volunteer Title:	Military Team Lead	Requisition No.	Completed by Membership
Reports to:	Membership Director	Date Submitted:	4/17/2020
Location:	Honolulu, HI		
JOB DESCRIPTION			
<p>DESCRIPTION</p> <ul style="list-style-type: none"> ● Lead the Military Liaison team ● Set goals, coordinates activities, provides support to the team ● Represent the chapter as a subject matter expert on benefits and services for military from PMI. ● Report to Membership Director <p>DELIVERABLES</p> <ul style="list-style-type: none"> ● Monthly Report on team activities, progress, issues – deadline 1 week prior to BOD meeting ● Updates for Military webpage on PMIHNL.org. <p>RESPONSIBILITIES</p> <ul style="list-style-type: none"> ● Lead, support, manage the Military Liaison Team ● Coordinate with Membership Director to determine goals and needs ● Manage the guest passes for military ● Perform as backup to each liaison – Point of Contact at bases, speak at engagements as needed. <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Must be a PMIHNL chapter member in good standing. Signed agreements for Conflict of Interest and Confidentiality required. Access to military bases required. Working knowledge of military guest pass program and PMI certifications. Training resources provided.</p> <p>PREFERRED SKILLS</p> <p>Prior military experience preferred. Familiarity of military support programs for education and transitioning. Marketing and speaking experience helpful.</p> <p>To apply, please send inquiry and resume to volunteer@pmihnl.org</p>			
VOLUNTEER OPPORTUNITY DETAIL			
<p>INTERACTION TYPE</p> <p><input type="checkbox"/> Remote (Virtually) <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Both Remote (virtually) and in-person</p> <p>ESTIMATED TIME COMMITMENT</p> <p>1-2 hours/month; 1 position</p> <p>TERM OF THE VOLUNTEER OPPORTUNITY</p> <p>1 YEAR WITH OPTION TO RENEW ANNUALLY</p> <p>ESTIMATED PDUs TO BE AWARDED</p> <p>1 PDU for each volunteer hour performed.</p> <p>OTHER RELEVANT BENEFITS, REQUIREMENTS, OR DESCRIPTIONS</p> <p>Recognition as a high level volunteer team lead. Speaking and/or presentation activity expected.</p>			

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AREA OF INTEREST (optional) – These will facilitate search features for volunteers seeking an opportunity.

<input type="checkbox"/> <input type="text" value="false"/> Academic Outreach <input type="checkbox"/> <input type="text" value="false"/> Advisor <input type="checkbox"/> <input type="text" value="false"/> Analyst <input type="checkbox"/> <input type="text" value="false"/> Certification <input type="checkbox"/> <input type="text" value="false"/> Chapter Development <input type="checkbox"/> <input type="text" value="false"/> Communications <input checked="" type="checkbox"/> <input type="text" value="false"/> Community Outreach <input type="checkbox"/> <input type="text" value="false"/> Content Contributor <input type="checkbox"/> <input type="text" value="false"/> Editor <input type="checkbox"/> <input type="text" value="false"/> Evaluator <input type="checkbox"/> <input type="text" value="false"/> Exam Developer <input type="checkbox"/> <input type="text" value="false"/> Finance <input type="checkbox"/> <input type="text" value="false"/> Information Technology <input type="checkbox"/> <input type="text" value="false"/> Knowledge Mapping and Indexing <input checked="" type="checkbox"/> <input type="text" value="false"/> Marketing <input checked="" type="checkbox"/> <input type="text" value="false"/> Membership <input checked="" type="checkbox"/> <input type="text" value="false"/> Mentor <input type="checkbox"/> <input type="text" value="false"/> Online Community Moderator	<input checked="" type="checkbox"/> <input type="text" value="false"/> Operations <input type="checkbox"/> <input type="text" value="false"/> Pilot Participant <input type="checkbox"/> <input type="text" value="false"/> Policy/Governance/Ethics <input type="checkbox"/> <input type="text" value="false"/> Presenter - Webinars <input type="checkbox"/> <input type="text" value="false"/> Professional Development/Education <input type="checkbox"/> <input type="text" value="false"/> School -Student Mentor/Judge <input type="checkbox"/> <input type="text" value="false"/> Seminars and Events <input type="checkbox"/> <input type="text" value="false"/> Social Media <input type="checkbox"/> <input type="text" value="false"/> Speaker <input type="checkbox"/> <input type="text" value="false"/> Sponsorship <input type="checkbox"/> <input type="text" value="false"/> Standards <input checked="" type="checkbox"/> <input type="text" value="false"/> Volunteer Coordination
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Reviewed By:	Membership Director	Date:	April 17, 2020
Approved By:	Membership Director	Date:	April 17, 2020
Last Updated By:	Click here to enter text.	Date/Time:	Click here to enter text.