

# STATUS



## Blazing into Region 7, PDD 2014 & TV!



Aloha from members Carolyn Yoshihara (Past-President, 2002), Kirk Durante (Special Projects Director), Libby Lew (Past-President, 2012), Lisa Baker (Communications Director) and Christopher Kalili (PDD Volunteer) as they wave a Hawaiian shaka ('hang loose') greeting.

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### Gearing Up Your PDD 2014

An Interview with Special Projects Director Kirk Durante conducted last February by Adele Hays, PMP, on our chapter's premier annual event.

**What is a "PDD"?** A PDD or Professional Development Day is an opportunity to give the attendees a snapshot of the challenges that project professionals experience and to provide them with examples of real-life solutions from experienced professionals.

**Who attends the PDD?** The PDD offers value for many different benefits and attracts attendees for a number of different reasons. First of all, it is an opportunity to learn and so the PDD attracts people from many industries and backgrounds-- people that are interested to learn about the practice of project management or to hone skills and network with other project management. Some attendees have been project managers for many years and, for others, this may be one of their first exposures to a professional organization that is specifically chartered to promote the practices, tools and techniques of project management. From a chapter perspective, it is an opportunity to promote membership, certification and the benefits of networking.

**What was unique about PDD 2013?** There were a number of unique characteristics of the last PDD, which was held in

# Making A Difference!

## PEOPLE, PROCESSES, AND OUTCOMES



Early Bird  
Registration  
Begins June 1

September 2013 at the Ala Moana Hotel. It was the first time that our PDD has been filmed and broadcast on a cable TV channel. We were very fortunate to partner with 'Ōlelo Community Media, a Hawaii-based non-profit cable content provider, who has arranged for the recorded sessions to be cablecast on Channel 53 on Wednesday evenings. An important milestone was reached with this last PDD too--we had our largest attendance ever, with over 200 attendees. We actually had to expand the booking to cater for the additional people, but it was a great testament to previous PDD's, wonderful promotion of the event and top class speakers.

**What does it take to make a PDD successful?** Our aim is to ensure we are strategically aligned with the brand and themes of the global PMI organization. We pulled ideas for themes from the "Pulse" magazine. We also tie it into our overall chapter brand and marketing. The idea is to present attendees with a snapshot of the challenges facing project managers and PMP's and practical tools and techniques being used in the field to address those challenges. It is also an opportunity to network with project management professionals and to learn from one another. We aim to provide non-members with a brief overview of the benefits of being part of the PMI community. In summary, it is a service that we provide to existing members who are eager to learn and develop their skills, to retain certification, and an opportunity to showcase our community to potential members. If we are able to satisfy these goals, then we consider the PDD to be a success and that primarily comes from the feedback we receive from attendees. A measure of success is also the growth that we see in attendance year to year. In 2013 we had such an overwhelming response that we had to increase the number of places available (220 people in total). The 2013 PDD had a record number of sessions, up from 12 to 16 presentations. I think it is also a positive sign that some of the volunteers have asked for copies of the templates we used to plan for the event: Synch Matrix, Dashboards and Scorecards.



Special Projects Director, Kirk Durante (bottom right) deliver guidance to the PDD volunteers just prior to event start. About 30 volunteers lend their support that day and earned PDUs. The 2014 Call for Volunteers will be issued in May 2014.

**What challenges were there and how were they overcome?** The biggest challenge we faced was a lack of time. A few tasks took longer to perform than we expected and that caused some challenges towards the end. We all just pulled together, asked for help where we could and it came together. On the surface everything looked very smooth but behind the scenes we had some challenges. It all worked out and the day was a great success.

**What would you do different for the 2014 PDD?** The first thing we will do different is to start earlier. Once again we will gather ideas and agree on a theme for the event, then work with the chapter management, volunteers and partners to brand and promote the event. We plan to call for sponsors earlier and to offer 2 or 3 platinum sponsorships instead of just one. Partnerships worked well for us and we will work with 'Ōlelo to video and air the PDD presentations again in 2014--this was a great opportunity to gain additional exposure and drives the multiplier effect. It is our aim to exceed 300 attendees and this will involve earlier planning and promotion. Once we have the theme(s) for the event we will make a call for speakers. Having the speakers in place also allows the marketing and communications team to begin pulling together promotional materials.

**Parting Thoughts.** Tobias Koehler (Vice President), Ed Tsang (Publicity), Lisa Baker (Communications), Joel Wasson



(Finance) and myself (Special Projects) will attend the March 27-29, 2014 PMI Region 7 Leadership Summit, In Las Vegas, NV, and hope to find keynote speakers. We are also giving the Governor and the Mayor plenty of notice as we would like one or both of them to attend the opening proclamation. Earlier planning will allow the chapter to build the marketing and communications plan for the event. Attending other chapter events and brainstorming with other chapter leaders allows us to learn from their experiences. They have been through the same growth we are experiencing and have useful insights. Some chapters, such as Denver, have around 1,000 attendees at a PDD. They have different problems due to their size, but we can still learn from their experiences.



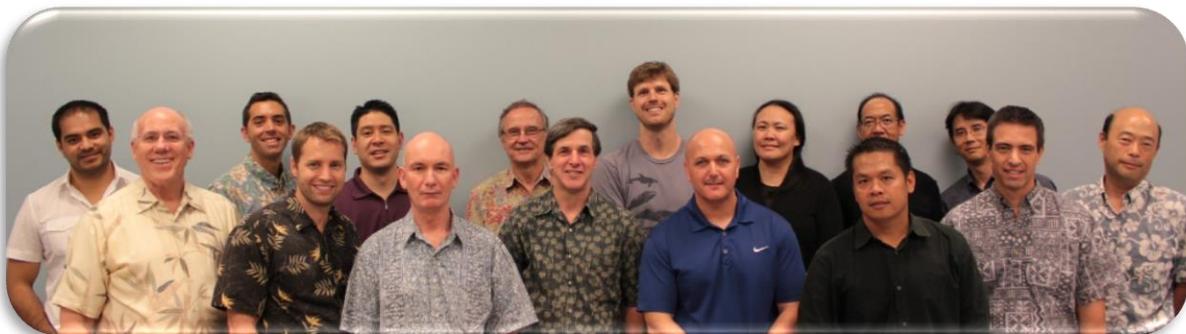
The 2013 PDD experience growth in attendance, sponsors and volunteers. The event is held annually at the Ala Moana Hotel's Conference Center. The photograph above shows the Hibiscus Ballroom 1 & 2 at 75% capacity.

*Thank you very much to Kirk Durante, Special Projects Director for PMI Honolulu Chapter, for allowing me to interview you for the chapter newsletter. It was a pleasure to have the opportunity to meet and talk with a project and program manager with such a wide range of experience as yours.*

## About the Contributing Author



Acclaimed new author and PMP, Adele (A.M.D) Hays, serves as a Business Analyst for Data House, Inc. She was the IT Manager for Hills Parcel Direct (Australia). Adele received a Master's degree in Management and a Bachelor's degree in Business Administration from Macquarie University in Sydney, Australia. Here in Honolulu, she has attended cooking school as part of the Culinary Program at Kapiolani Community College and she enjoys baking in her free time. For more information, please visit her website at [www.amdhays.com](http://www.amdhays.com). Adele can be reached at (808) 397-8293 or via email at [adelehays@yahoo.com](mailto:adelehays@yahoo.com)



PMP Exam Preparation - Spring 2014 Session Volunteer Instructors & Resource Aides

# Making A Difference!

## PEOPLE, PROCESSES, AND OUTCOMES



Early Bird  
Registration  
Begins June 1

### Volunteer Corner: Connecting at the Region 7 Leadership Summit

*An interview with PMI Honolulu Vice President Tobias Koehler, PMP; conducted and written by Stephanie Lum, PMP*

PMI is an international organization that is organized into fifteen different regions around the globe. PMI Honolulu is a part of PMI Region 7, the Southwestern United States, which also includes chapters from California, Nevada and New Mexico. There are eighteen chapters in our region and PMI Honolulu, at approximately 520 members, is a mid-size chapter within our region. Every year in March the region holds an annual conference for chapter leaders and key volunteers. This year there were approximately 130 attendees.

For the past ten years we have been able send one or two of our board members to this conference or a national PMI meeting. These conferences have become better organized and refined which has increased the benefits and value that our chapter receives from these conferences. Lessons learned come from the formal presentations as well as informal gatherings before and after the sessions, which can start the evening before the conference and extends into the evenings after the presentations have ended. In addition to fellow chapter leaders, the conference includes some vendors and delegates from PMI Global there to showcase their offerings. At this year's conference it was announced that PMI will be offering a certification for business analysts.

Tobias Koehler, PMP and PMI Honolulu Vice President, says he feels like he receives new tools that he has "gotten at a discount" because they come with training that includes templates and guidelines to help implement effective programs and processes. These conferences help to identify any gaps we may have in our processes and also provide presentations to orient new leaders to responsibilities and tools available to them, along with people skills needed to interact with chapter stakeholders like membership, other board members, PMI and other organizations within the community. One of the valuable classes Tobias attended this year was on the Chapter Reporting System which has evolved from a simple membership database, to a system that provides member satisfaction survey results and trends along with queries to assist with membership, like ones that identify expiring members and individuals involved with PMI that are living in the area but are not members of PMI Honolulu Chapter yet.

In addition, PMI Honolulu has also been able to make their own presentations to the Region 7 conference attendees. This year Tobias presented "The First 500 challenge: Growing and Engaging Membership of Smaller PMI Chapters." In this presentation he addressed healthy growth goals and shared our playbook of chapter offerings to address strengths and challenges. It's easy to become complacent on an island, however, member engagement and retention is the key to our successful chapter and one of the things we'd like to develop is a new member orientation program. Tobias also talked about our relationship with



Vice President, Tobias Koehler, delivers insights and advice on Membership tracking and retention to fellow Region 7 leaders.



The 2014 PMI Region 7 Leadership Summit gets underway with Keynote address delivered by Frank Schettini, PMI Vice President – Information Technology.



Hawai'i Pacific University that helps with membership and mentoring, while promoting project management with college students.

Publicity Director, Ed Tsang, shared with the Region 7 delegates a chapter engagement strategy called "Reaching Out - The means to getting the message out and staying engaged." A vital aspect to every chapter's vibrancy is its ability to communicate. This conscious, concerted effort accounts for stakeholder informational needs, the integration of chapter priorities and strategy, and concerted use of each chapter's communication channels. Ed's talk presented a holistic view to recognize and identify messaging needs and how these elements are delivered by the chapter. Discussion points include teamwork, stakeholder engagement, chapter visibility, media channels and its characteristics. The Honolulu Chapter, experience with growth from 300 to 500 members, modest resources, and extended reach in recent years was offered as a case study.



Getting into the Hawaiian spirit! Publicity Director, Ed Tsang (center, wearing a white polo), leads his Region 7 class in sending their Aloha in the form of a group 'shaka' hand wave.

Next year's 2015 regional conference will be held in San Diego, CA and PMI Honolulu will be nominating a Volunteer of the Year for this new program that was started this year. The winner of the Volunteer of the Year award at the Region 7 conference will automatically be entered in the *national competition*. The following volunteer opportunities are listed in the next page. If interested, please contact Tobias Koehler at [VicePresident@pmihnl.org](mailto:VicePresident@pmihnl.org)





# Making A Difference!

## PEOPLE, PROCESSES, AND OUTCOMES

### Volunteer Opportunities Highlight

In addition to the regular volunteer opportunities with Programs, at the PDD and with our PMI Exam Prep Classes, here are some new and exciting opportunities to become involved and make a difference with PMI Honolulu.

#### Membership:

- Membership data analysis and tracking
- New Member welcome committee

#### Programs:

- Annual Dinner

#### Communications

- Website Development – assist with development or oversee an external vendor to do
- Electronic Document Librarian/Filing System overhaul

#### Professional Development

- Continuous education coordinator
- Chapter Awards

#### College Relations

- University Liaison (BYUH, UH, Chaminade, others)

#### Publicity

- LinkedIn site manager
- Newsletter manager
- Photographer
- PM Blogger – LinkedIn and Facebook blogs on Project Management and PMI Honolulu

#### Vice President

- Volunteer Coordinator
- Organization/Institution/Corporate Relations

For a complete list of volunteer opportunities, please see our March 17, 2014 post at our Chapter website: <http://www.pmihnl.org/index.php/3-news/newsflash/365-2014-03-17-general-call-for-volunteers>





## PM Reflections on New Year Resolutions

Close-to-home Project Management insights. Written by Stephanie Lum, PMP

When it comes to New Year's Resolutions my usual pattern is this:

- 1) January 1 – Make New Year's Resolution
- 2) Chinese New Year – Make New Year's Resolution
- 3) Lent – Make New Year's Resolution
- 4) Easter – Celebrate
- 5) December 31 – Prepare to repeat again



It takes a couple of years to get one resolution set and made into a habit (that is if I don't give up on it first). It seems I'm always trying to be more organized, eat less and exercise more. At my February talk comparing a baseline project with a more recent fast track project I mentioned that, even though we completed the project and went live on time and on a shorter schedule, we were still doing clean up and follow-up work. Most of the support work we are doing now is small maintenance tasks with some exception processing (e.g. workarounds).

One of the biggest challenges we're facing is maintaining communication with regards to processes that are changing because we didn't fully understand the system at the time of implementation. We had a project team that met weekly prior to our implementation with monthly follow-up for a few months after that. Since then, I've tried my best to consolidate common questions and updates and communicate them regularly to those affected by the changes. I also combined a kick-off meeting for a new project with some operational reminders and I'm trying to visit all of the dealerships to check-in with the personnel on how things are going. We are all busy with our day to day activities and/or new projects yet we need to maintain reinforcement for changes.

Consider creative communication for new and reinforcement messages. Our Human Resources department recently ran a contest asking for users to visit our HRWeb site and submit their answer to the question: "What's new on HRWeb?" All correct answers were entered into a drawing for a gift certificate. When we asked departments to develop Crisis Management Plans last year we also asked them to hold a drill to test their communication processes. If team members called into the correct crisis hotline number they were given a keyword and if they communicated that back to their managers within the prescribed timeframe, they were also entered into a drawing for a gift certificate. Random giveaways when people are caught doing the "right" thing can also help.

The other thing is not to assign blame or let a mistake keep you from doing the same thing again. I used to get discouraged if I missed a day of exercising and then I wouldn't exercise the next day. Now, I no longer dwell on whether I exercised the day before but I focus on what I can do today to meet my exercise goal, especially since I can't go back in time. I also don't scold people when mistakes are made and they call for help to fix them. I focus on fixing the problem and letting them know how to prevent or correct themselves in the future.

One thing I learned from these recent experiences is that you need to work at affecting change and maintaining engagement – whether it's in your own life or within your organization or your community. You start with a goal. You write it down and

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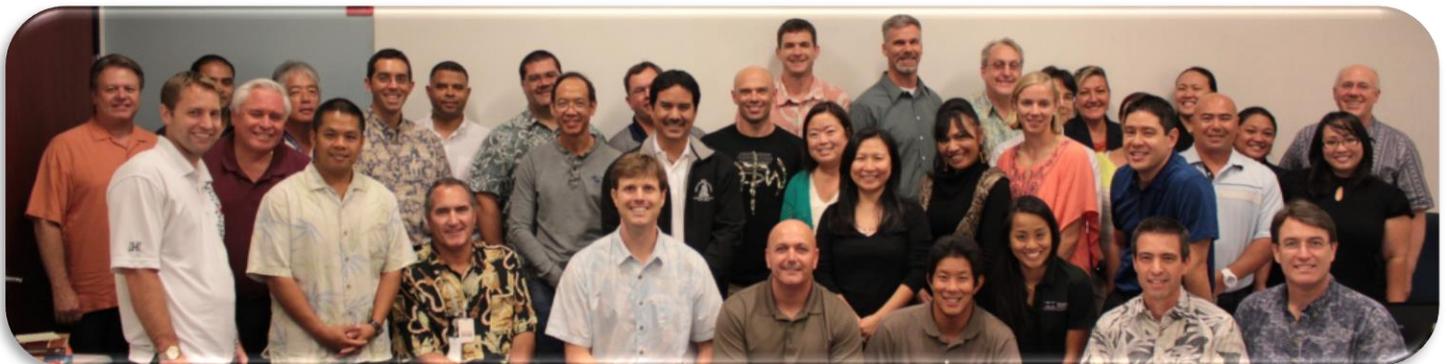
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share it with others. You create a plan and implement it. Then you have to follow through. Having others share your goal (at work) or be aware of your goal (personal) helps with the commitment. Communication needs to be maintained before, during and after although the message and the vehicle will change along the way.



### *About the Contributing Author*

Stephanie Lum is a certified Project Management Professional and active member of the PMI Honolulu Hawaii'i Chapter. Stephanie is a Process Analyst at Servco Pacific, Inc and has served as the chapter's Special Projects Director as well as being a member of the Program and Finance committees. Stephanie holds a Bachelor of Arts degree in Physics from Colorado College and a Masters in Library and Information Studies from the University of Hawai'i at Manoa.



PMP Exam Preparation Spring 2014 Session - Students and Instructors



March 12, 2014 Breakfast Roundtable



April 9, 2014 Breakfast Roundtable

## Reeling Out The Cable TV - The 'Ōlelo Community Media and PMI Honolulu Hawai'i Chapter Partnership

Written By Publicity Director. Ed Tsang, PMP

Did you know two non-profit organizations can help each other? Take this situation: 1) a Honolulu-based PMI chapter with limited resources trying to reach out to professionals in the State of Hawai'i and bring value to its 500-plus membership base, and 2) a Honolulu-based community media company with the television production resources that seeks to expand its audience demographic base. Yes, this combination was a project management - video production partnership waiting to happen ...and it did!

On September 10, 2013, the PMI Honolulu Hawai'i Chapter held its annual PDD and 'Ōlelo Community Media sponsored video production crews to record the keynote speakers and session presentations. Ten one-hour presentations were recorded and later cablecast from 'Ōlelo's television channel 53 twice a month. Beginning February through November 2014, the "PMI Honolulu" show is held on the second Wednesday of each month at 6:00 PM to 7:00 PM. Encore presentations are shown the following Sunday from Noon to 1:00 PM. The Honolulu Hawai'i Chapter is in the process of modernizing its website and plans to provide project management video content streamed to its members in high definition. The cable cast is also available as on-demand streaming video through 'Ōlelo's website. Additional shows are planned when the chapter develops its video crew and starts video recording its luncheons.

**Roy Amemiya**, President and CEO of 'Ōlelo, expressed his congratulations to all who were part of the 2013 PDD and added, "'Ōlelo is proud to partner with PMI Honolulu to extend the reach of your conference topics to television viewers across Hawai'i." The PMI Honolulu Hawai'i Chapter appreciates 'Ōlelo being able to showcase their promotion of project management throughout their organizations and the community. It's a wonderful opportunity to see project management being utilized in so many different areas and benefiting everyone in some way. **Tim Sprows**, Chapter President remarked "The PMI Honolulu, Hawaii Chapter is very pleased to partner with 'Ōlelo Community Media to provide television content for our members. This is an exciting addition to the benefits for our local members and we truly appreciate the support and help of the 'Ōlelo staff to make this happen. We look forward to a very productive partnership."

When cable television was introduced to Oahu, cable channels were allocated for non-commercial community purposes; that is, marketing of products, services, or companies are limited to commercial cable channels. 'Ōlelo facilitates community video production for these channels and typically charges users to be trained in video production for their organization. 'Ōlelo loans professional video resources to certified-users for their video shoot and editing, and later vets completed video files for broadcast quality. The television shows, or video content, are produced by diverse groups. If one tunes to 'Ōlelo, a variety of community interests are available ranging from school theater productions and sports events, political meetings, electoral candidate presentations, social causes, religious programs, neighborhood boards, to arts, crafts,



As a sign of our partnership, PMI Honolulu Hawai'i Chapter's Publicity Director, Ed Tsang, shakes hands with 'Ōlelo Community Media Video Production Director Angela Angel.



'Ōlelo Community Media's main facility in the Mapunapuna district (shown above) is one of seven facilities on the island of Oahu. 'Ōlelo cablecasts on four channels, each dedicated to community content that range from local government board meetings to arts, culture, and now, project management.

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'Ölelo video crew on location serving the Oahu community. 'Ölelo has four cable channels filled with a wide range of community content..

cooking and culture to name a few categories. Project Management content and the project manager demographics represents a growth to 'Ölelo Community Media offerings and audience reach, respectively. 'Ölelo, like PMI, is a non-profit organization with a small full-time staff to maintain main and satellite broadcast facility operations, lend technical guidance. A large cadre of 'Ölelo volunteers and stakeholders are the backbone since they develop the video programs throughout the year.

The PMI Honolulu/'Ölelo partnership covers 1) reciprocal training, 2) video production resource access and 3) video production cooperation. The 'Ölelo staff is permitted to digitally video record and broadcast PMI Honolulu Hawaii'i Chapter's PDD conference sessions, offer its 'Ölelo media facilities and video production services for the generation of broadcast-quality project management content, and deliver video training to designated PMI Honolulu chapter volunteers; all free-of-charge. The 'Ölelo 'basic' video production training is 24 hours conducted in 3 weeks. The course certifies students in: (1) video production planning and responsibilities, (2) video camera handling and operation, and (3) video editing workstation and software use. These certification class are offered at several 'Ölelo facilities around Oahu and at various times of the year. Additional or advance courses are offered for the video cameras used, advanced video editor features, and field video suites. 'Ölelo also encourages volunteerism on video production to maintain skills and promote activity within the community at-large.

The project manager in charge of a video production is called an 'Executive Producer' and spends about 50% of his time in planning. A document called "Production Treatment," similar to a project charter, is submitted to declare the video project scope: a summary of the video's storyline, the needed resources (staff, talent, location, and equipment), timeframe, and, if any, special requirements. When approved, a video storyboard, like an illustrated PowerPoint slide deck, is created to describe the project's video shooting sequence and quality of video shots, what is spoken/heard/displayed, and how the transitions are accomplished. The remaining 50% is the video camera shoot and the post-production video editing that assembles the video in accordance with the script developed earlier. Hence, up front planning saves time in the production shoot and editing. Since the equipment is community owned, the requirement is that all video content prepared under their equipment must be broadcasted from 'Ölelo. High Definition (HD) video files gathered from the video shoot and editing remain the intellectual property of the chapter. It is also important to note that the chapter, ahead of time, secures permissions in writing in the form of video film and broadcast consent forms, These permissions are to be acknowledged and obtained from individuals filmed, copyright music and private locations used.



'Ölelo video production crew in action at the 2013 PDD. In the background, Mark Oliver, Chief of Staff of Yahoo! delivered the keynote address. A featured 2014 Keynote speaker will be Andy Crowe, the author of the PMP Exam Preparation study course materials.

The Honolulu Hawaii'i Chapter plans to contribute video editing support, develop a team of chapter volunteers in video production, and publicize 'Ölelo through its printed publications and social media sites. During the 2013 PDD video shoot, 'Ölelo video crews voiced how impressed they were with the project management topics and later asked the Honolulu Hawaii'i Chapter for project management training! Our chapter has an opportunity to help



advance project management at a non-profit organization, increase our chapter reach, and build a library of local relevant project management content. Honolulu, Hawai'i Chapter Publicity Director, **Ed Tsang** was the first certified to use 'Ōlelo video equipment and facilities, remarked "We are fortunate to be one of the few chapters in the United States poised in this opportunity."

### About the Contributing Author



Edward W. (Ed) Tsang is a certified Project Management Professional serving as the chapter's Publicity Director since 2011. Ed manages the social media portals, creates videos, organized the 2013 PDD video taping by 'Ōlelo Community Media, and helps formulate the chapter's marketing strategy. Ed's professional roles include Business Process Expert, Project Manager, Project Systems Engineer, Lead Instructor, New Business Development and Business Analyst in the Defense, Federal, State, and Commercial IT sectors. Ed earned his Bachelor of Science degree in Electrical Engineering from the Polytechnic Institute of New York University.



The 'Ōlelo Community Media's streaming video link to the first show is available at: [http://olelo.granicus.com/MediaPlayer.php?view\\_id=30&clip\\_id=39046](http://olelo.granicus.com/MediaPlayer.php?view_id=30&clip_id=39046). Please note that 'Ōlelo streams at standard definition video resolution and first time users will be asked to download Microsoft Silverlight. Additional links are also posted in the chapter's Facebook and LinkedIn pages listed under 'PMI Honolulu Hawai'i Chapter'. For more information on 'Ōlelo Community Media, see <http://www.olelo.org>

2013 Professional Development Day – Speakers



KEYNOTE



Oliver

KEYNOTE



Shim



Woods



Newman



Bice



Rowland



Kyle



Hoffman



Peh



Ruotola



Blash



Champagne



Sato



Hamamura



Walling

**KEYNOTE SPEAKERS**

- Mark Oliver, Chief of Staff to the CIO at Yahoo!, Inc
- Pono Shim, CEO, Enterprise Honolulu

**SESSION PRESENTERS**

- Robert Bice, Pacific Jet Stream Bus Development Consultant, Dale Carnegie Leadership
- Greta Blash, PMP, PMI-ACP, Blash Enterprises
- Jami Champagne, PMP, CBAP; Innovation Manager, Bank Of Hawaii
- Glenn Hamamura, PMP, CPF, CQM, Systems Excellence LLC
- Jason Hoffman, Consultant, The Strategic Allies
- Ted Kyle, P.E., Deputy Program Manager, City & County of Honolulu
- Kenneth Newman, PMP, Senior Vice President, Central Pacific Bank
- Rosemary Peh, PMP, Enterprise Project Management, Hawaiian Electric Co.
- Dr. Larry Rowland, Ph.Ed, PMP, Hawaii Pacific University
- Curt Ruotola, PMP, Sr Project Manager, Kamehameha Schools
- Joslyn Sato, PMP, Consultant
- Christopher Walling, AIA, PMP, LEED-AP, Senior Architect/Senior PM
- Dr. James Wood, PMP, Leadership Consultant, Franklin Covey

SEPTEMBER 4, 2013

Oahu Channel 53

2<sup>nd</sup> Wednesdays @ 6 PM  
&  
Following Sundays @ Noon

(See schedule at last page)

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### Mentor Program 2014 - A New Growth Opportunity Created by your PMI Honolulu Hawai'i Chapter

*Written by College Relations Director & Hawai'i Pacific University professor, Larry Rowland, Ed.D., PMP*

The mission of the Honolulu Chapter is to provide a forum for Project Managers to promote the principles of the Project Management Institute through networking with other project managers, sharing of project experiences, training, education, and certification as a Project Management Professional in the State of Hawaii.

The vision of the Chapter is to be recognized in the State of Hawaii as the organization and resource of choice for Project Management professionalism. It is within this context, the Chapter established and is maintaining a mentor program for young professionals and college and university students in Hawaii.

On Saturday, March 22, 2014, the Chapter held the first PMI Mentor Orientation. The orientation was an opportunity for both volunteer mentors and committed protégés to learn more about the mentoring process and meet their prospective mentors and protégés. After a few tips on how to be an effective mentor and protégé, an informative video by Jamie, and a speed dating style interaction between mentors and protégés, the organizers (Jamie Champagne, John Higuchi, and Larry Rowland) paired the six mentors and six protégés for their approximately seven-month journey together.



Mentor Program Leads (L to R) John Higuchi, Jamie Champagne, and Dr. Larry Rowland

The organizers utilized materials from the Metro St. Louis PMI Chapter, the PMI Mile High Chapter in Denver, the PMI Southern Alberta Chapter, and NASA's Ames Research Center Mentor Program. The objectives of the Mentoring Program are:

- Contribute to individual growth
- Provide opportunities for networking/friendship
- Provide a valuable service to local chapter members
- Promote the awareness, practice, and profession of Project Management and the PMI®.
- Support the training and professional development of Project Management professionals to improve overall skill level and effectiveness.
- Improve project and program performance for individuals, companies, and organizations in the State of Hawai'i.

The mentor/protégé relationship is not just the mentor playing the hero and the protégé dutifully listening. The characteristics of a good Mentor include: demonstrating leadership skills, calling upon job related knowledge, utilizing a teacher/coach approach, being a motivator, having a good understanding of organizational politics, exhibiting good interpersonal skills, being an active listener, being able to provide constructive feedback, and being PMP certified. And likewise, the protégé is expected to: show initiative and independence, have problem solving skills, take responsibility for their career, being able to accept constructive feedback, show loyalty and commitment, have the ability to see the "bright" side of an issue, be able to take on tough issues, and above all have a willingness to learn. Whether you are a mentor or protégé, you will learn as a part of the experience. And, you will earn PDUs. The Mentor Program will be on an annual cycle, with cohorts forming in February



Mentors and Protégés interview each other.

and extending into November. Mentors and protégés are expected to meet or at least make contact at least once per month. Please consider being a mentor of protégé in the next PMI Honolulu Chapter Mentor Program.

### About the Contributing Author



Lawrence Roland Ed.D. is a founder member of the PMI Honolulu Hawai'i Chapter and since serves as the College Relations Director. He is an Associate Professor of Information Systems and Chair for the Department of Financial Economics and Information Systems at Hawaii Pacific University's College of Business Administration. He teaches Project Management, Research Methods, and Service Learning. His research includes project initiation, project valuation, and manager effectiveness. Dr. Rowland received his doctorate in Education (Ed.D.) from the University of Southern California and also holds a Masters In Science on Systems Management. He has a Masters in Science in Agricultural and Resource Economics from University of Hawaii at Manoa and earned a Bachelor's degree Biology from Denison University. Dr. Rowland's accomplishments include the NAMTAC Project of the Year in 1997.



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### Membership Corner

In the 2011-2014 period, the PMI Honolulu, Hawai'i Chapter has one of the best sustained membership growth rate in the PMI Region 7 chapters of California, Nevada, New Mexico, Arizona, and Hawai'i. Our chapter membership has over 520 members; nearly 50% are certified PMPs! Mahalo (thank you) for your support and interest in PMI Honolulu Hawai'i Chapter. Please welcome our new members and congratulate our new Project Management Professionals (PMPs).

### *New Members (February to April 2014)*

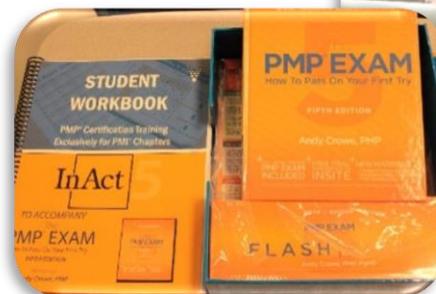
Adam Shaw  
Aiko Shimizu  
Alexander Gomera  
Alika Horner  
Amarjit Singh  
Angela Mooney  
Angela Fink  
Anthony Escasa  
Arthur Tsoi  
Audrey Jewell  
Caroline Levenda  
Chris Kalili  
Christian Ocasio Gonzalez  
Christopher Veith  
David Fisher  
Dawn Lee Walton  
DeAnna Niderost  
Eliot DeRego

Emily Jones  
Eric Smith  
Grant Murata  
Greta Blash  
Gretchen Heimann  
Jade Takehiro  
Jennifer Weiler  
John Kim  
John Sanchez  
Jordann Ares  
Karen Degner  
Kevin Short  
Larry Rickard  
Laura Alexander  
Linda S.N. Lau  
Manuela Alvizua  
Michelle Ponce  
Patrick Sherman

Paulette Feeney  
Rhonda Spenner  
Richard Barber  
Robert Stewart  
Robert DeMarce  
Roberta Murakami  
Ryan Subia  
Ryan Edwards  
Shelley Izuno  
Susanna Ontai  
Tina Jordan  
Trisha Martin  
Villanar Villanueva  
Wade Elston  
William Bekemeier  
William Hardy

**2014 PDD:**  
*A day dedicated to your PM profession.*

*Featured keynote speaker: **Andy Crowe**,  
author of the PMP Exam preparation class materials.*





**New C A P M s** (January 1 to May 12, 2014)

Anthony Marlin

**New P M P s** (January 1 to May 12, 2014)

Christopher Hart

Loren Jerlow

Tina Jordan

Jafet Zuniga

Matthew Brown

Wade Elston

John Kim

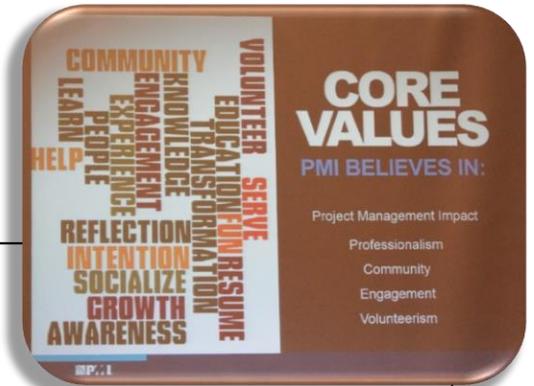
Monika Zieba

Keith Abe

Susanna Ontai

**New P M I - A C P s** (January 1 to May 12, 2014)

Glenn Hamamura



## TEST YOUR PMP KNOWLEDGE

**Question #1:** What is a Work Breakdown Structure?

- A) It is a deliverable-oriented hierarchical decomposition of the work to be executed by the project team, to accomplish the project objectives and create the required deliverables.
- B) It is a hierarchically organized depiction of the project organization arranged so that the work packages can be related to the performing organizational unit.
- C) It is a hierarchically organized depiction of the resources by type to be used in the project.
- D) It is a hierarchical tabulation of the physical assemblies, subassemblies, and components needed to fabricate a manufactured product.

*Hint: The WBS is a component of the Project Scope Baseline.*

**Question #2:** In which of the following organizational structures do project managers have high or total authority?

- A) Functional Organization
- B) Matrix Organization
- C) Projectized Organization
- D) Balanced Matrix Organization

*Hint: In such organizations, team members are often co-located.*



## Our PMI Honolulu Hawai'i Chapter Values:

### VISION

The PMI Honolulu, Hawai'i Chapter will be recognized as an organization of Professional Project Managers dedicated to serving the business and educational communities of Hawai'i through the advancement of Project Management.

### MISSION

The Honolulu Chapter will provide a forum for Project Managers to promote the principles of the Project Management Institute through networking with other project managers, sharing of project experiences, training, education, and certification as a Project Management Professional.

### ANSWER & EXPLANATION TO "TEST YOUR PMP KNOWLEDGE"

**Answer to #1:** The correct answer is **A**.

**Explanation:** The WBS is a hierarchical decomposition of the total scope of work to be carried out by the project team. PMBOK Guide, 5<sup>th</sup> Edition, page 126.

**Answer to #2:** The correct answer is **C**.

**Explanation:** The project managers have maximum authority is a "projectized" organization. PMBOK Guide, 5<sup>th</sup> Edition, page 22.

**Source:** Cornelius Fichtner, PMP; President, OSP International LLC - <http://www.project-management-prepcast.com>



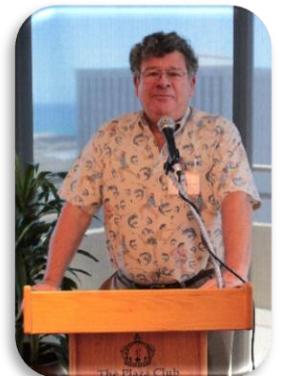
Publicity Director Ed Tsang shares chapter insights at the PMI Region 7 Leadership Summit



(L) Vice President/President-elect Tobias Koehler stands with PMI Region 7 Mentor (Center) Tony Appleby & (R) San Francisco Bay Area Past-President Elaine Law



Learning & Networking at Breakfast Roundtable



President Tim Sprowls welcomes you



## 2014 CALENDAR of EVENTS

### PMP Exam Preparation classes (Sessions per Year)

Summer class	Jun 3 - Jul 15
Fall class	Sept 9 - Oct 18

### Monthly Meetings (Luncheons held 3rd Wednesday each month, @ Plaza Club, Jan. to Oct.)

May	May 21
June	Jun 18
July	Jul 16
August	Aug 20
September	<i>Not Scheduled due to PDD</i>
October	Oct 15



#### Stay Tuned:

- 2014 PDD Early Bird Registration begins June 1.
- Evening Meeting (two planned in 2014)
- Breakfast Roundtable Meetings @ 2nd Wednesday ( Jan - Oct 2014 )
- Pau Hana Networking Mixer @ 4<sup>th</sup>/Last Thursday ( Jan - Oct 2014 )



### Annual Events

2014 Professional Development Day (Ala Moana Hotel)	Sept 17
2014 Awards Dinner Meeting (Location TBD)	Nov (TBD)



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*"Stepping Out into the Great Unknown"*



JAN: Adele Hays, PMP

*"David vs. Goliath: Two Projects, Same Objective, Different Drivers and Constraints"*



FEB: Stephanie Lum, PMP

*"The 5 Choices to Extraordinary Productivity"*



MAR: Steve Davidson, Ed.D, PMP

*"Effective Projects: The Link between Strategy and Execution"*



APR: Dr. Deborah F. Crown



# Making A Difference!

## PEOPLE, PROCESSES, AND OUTCOMES



Early Bird  
Registration  
Begins June 1

**2014 PMI Honolulu's Cable Cast TV Schedule:** ('Ōlelo Community Media, Oahu Channel 53, every 2nd Wednesday, 6:00 pm - 7:00 pm, with encore showing on the following Sunday, Noon to 1:00 pm; from February to November).

<u>No.</u>	<u>Date (2014)</u>	<u>Title</u>	<u>Presenter(s)</u>
1	FEB 12, 16	Open & Velocity, Capacity & the Delivery of Excellence <a href="http://olelo.granicus.com/MediaPlayer.php?view_id=30&amp;clip_id=39046">http://olelo.granicus.com/MediaPlayer.php?view_id=30&amp;clip_id=39046</a>	Tim Sprowls, Mark Oliver
2	MAR 12, 16	Visualizing Project Management <a href="http://olelo.granicus.com/MediaPlayer.php?view_id=30&amp;clip_id=40487">http://olelo.granicus.com/MediaPlayer.php?view_id=30&amp;clip_id=40487</a>	Joslyn Sato
3	APR 9, 13	Design What? Managing Projects When the Scope is Something...	Christopher Walling
4	MAY 14, 18	Measuring the Value of Project & Portfolio Management	Rosemary Peh
5	JUN 11, 15	Conflict in Teams: Causes, Concerns, Cures	Robert Bice
6	JUL 9, 13	Inspiring & Maintaining Leadership Trust	Dr. James Wood
7	AUG 13, 17	A Picture is Worth a Thousand Words	Larry Rowland, Glenn Hamamura
8	SEP 10, 14	Extending Agile Concept Beyond IT	Greta Blash
9	OCT 8, 12	Rethinking Project Risk	Kenneth Newman
10	NOV 12, 16	Aloha Leadership	Pono Shim



Presentation decks are available through the chapter website at [www.pmi-hnl.org](http://www.pmi-hnl.org) or through Face Book ("PMI Honolulu Hawai'i Chapter" under the '2013 Professional Development Day' Notes page).

Newsletter Staff: Writers - Stephanie Lum, Adele Hays, Ed Tsang; Membership Corner - Yoh Kawanami; Newsletter Layout & Photography - Ed Tsang; Editors – Stephanie Lum, Tobias Koehler, Ed Tsang. Acknowledgement to Cornelius Fichtner for the "Test Your PMP Knowledge" content.

Earlier newsletter editions are available from our chapter website. Video newsletter summaries will be offered in the future.

GOT NEWS or an ARTICLE? For newsletter inquiries, submissions & newsletter volunteering opportunities, please contact Ed Tsang, Publicity Director, at [publicity@pmi-hnl.org](mailto:publicity@pmi-hnl.org)